

Application Guidelines

Please read before proceeding with your application.

Eligibility

Please note that there are different eligibility standards including your vessel, your operations and the potential impact of your project. Generally, your project should support the overall aim of Clean Air Thames including:

- retrofitting an inland vessel* with a post-exhaust treatment to reduce emissions
- providing match funding, in cash or kind
- communicating your retrofitting activities to the wider boating community

**You may only submit 1 application for each vessel you are considering for retrofitting.*

Provide as much information about your vessel retrofit project when filling out your application. Incomplete applications will not be considered. Your application should include information about

- your organisation's operations
- the vessel for which you are applying
- your proposed retrofitting plan, including the projected reduction in emissions
- project financing plans, including your matching funding (if your application is approved)
- your project communication strategy through March 2022. A strategy guideline can be downloaded from <https://crossriverpartnership.org/projects/clean-air-thames/>.

Application Assessment

You will receive a confirmation when we receive your application. All applications will be assessed by a panel following the submission deadline of 10 December 2019. All applicants will be notified of their status no later than 31 March 2020. If your application is granted, you will receive an offer letter informing you of the amount you have been awarded, required targets for your project to receive the funding, the date your claim will need to be submitted, other terms and conditions and your next steps.

Once your application has been approved, we will schedule the pre-retrofit emissions from your vessel. You will also need to send regular reports of progress per the schedule in your offer letter. To keep the project visible to the public, your vessel will carry the "Clean Air Thames" & "Supported by the Mayor of London logos". We may contact you for further information, including photographs, about your project.

Proceed at Your Own Risk

If you proceed with your project before your application is approved, it will be at your own risk. If your application is denied, any costs you pay will not be eligible to be claimed.

If Your Application Is Denied

If your application is denied, you will receive a letter explaining why. You have 28 days to appeal this decision if

- there is a factual error in your application
- it was legally wrong
- there was an error in processing your application

If you have further questions, please email sefinaotaru@crossriverpartnership.org.